



Somerset College

Celebrating Potential

POLICY STATEMENT

OCCUPATIONAL HEALTH AND SAFETY

Somerset College recognises and accepts its responsibility as an employer for providing a safe and healthy workplace and work environment for all its employees and others (learners, parents, visitors, contractors and the general public) and is committed to achieving and maintaining the highest standard of health and safety at all times and to eliminating conditions and incidents that could result in personal injury or ill health. We further require that all activities which take place within the school premises as well as school activities which take place off campus conform to relevant legislation and good, established safe work practices.

1. We undertake to provide employees and relevant others with guidance and training in the identification, assessment and control of hazards and risks in the workplace.
2. Effective management of OHS risks depends on the commitment and cooperation of everyone in the school – we are committed to consulting with staff in a meaningful and effective manner on OHS issues, enabling each member of staff to contribute to decisions that may affect their health, safety and welfare at work.
3. Executive management expects that our employees comply with the school's occupational health and safety policies, procedures and guidelines, and to conduct themselves in a safe manner, not placing themselves or others at risk.
4. School management is responsible for the health and safety of employees and other people working under their direction.
5. We will remain proactive by anticipating, recognising, evaluating and controlling all unhygienic and unsafe situations that could result in incidents or disruptions in the work place and we will promote positive mental, physical and social wellbeing throughout the school.
6. We acknowledge that we are also responsible for providing a safe and healthy environment for our learners, their parents, visitors and members of the general public who come onto school premises or are affected by the school's activities.
7. Contractors working on the school premises are also required to conduct their activities in a manner that ensures the safety, health and welfare of others.

As a school our responsibilities pertaining to health and safety extend to the wider community and we are therefore committed to providing our employees and all others as detailed above with the appropriate health and safety instruction, practical work and role models. In addition to this, mechanisms for monitoring the OHS system including audits, risk assessments, analysis of OHS workplace committee inspections and incident investigations are in place to not only ensure ongoing compliance with the OHS Act but also to create and environment that is safe and healthy for anyone working on or entering our school premises. In order to facilitate the implementation

and ongoing management of health and safety procedures in our school, relevant people have been designated with the responsibility for workplace safety.

Together we can ensure a healthy and safe working environment for our educators, staff, learners and all other people who visit our school from time to time.

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Executive Management